

LIBERTY TOWNSHIP SUPERVISORS

Centre County, PA Zoning Permit Application

Liberty Township Zoning Department
124 Hunter Run Rd
Howard, PA 16841

Phone: (570)-962-2823
Email: Libertytownshipsupervisors@comast.net

The following items must be submitted, along with any other information the zoning officer may request, with the completed zoning application.

1. _____ A set of approved building plans showing the usage of the structure.
2. _____ Approved Sewer permit number.
3. _____ Completed zoning permit application.
4. _____ Results of the soil conversation plan must be submitted with the zoning application.
5. _____ A copy of the building permit, when obtained, must be submitted to the zoning officer.
6. _____ You must obtain an occupancy permit (if applicable) after construction is completed.

Please contact the zoning officer when your application is completed at the phone number listed above.

For septic system contact:

Jeff Kreger
113 Kreger Ln.
Loganton, PA 17747
Phone: 1-(570) 725-2158

For sewer permits contact:

Liberty Twp. Sewer Dept.
124 Hunter Run Rd.
Howard, PA 16841
Phone: (570) 962-2722
Email:
Libertytownshipsewer@hotmail.com

Building & Occupancy Permit

Keystone Inspection Agency
248 N. Main Street, suite 1
Pleasant Gap, PA 16823
Phone: (814) 359-3333
rlhkeystone@hotmail.com

If your project involves any earth moving or digging for any reason, except for farming or gardening or minor yard work, you must contact Centre County Conservation District Office before commencing any work on your project. You must submit the results of your meeting with Centre County Conservation District personnel, with your completed zoning application, to the Liberty Township zoning officer.

If any project is near any water-way, stream, creek, etc., you must contact the Department of Environmental Protection (DEP). This process can take up to six (6) months to be completed. It is suggested you contact these entities immediately if you are planning a building project in these areas.

Centre County Conservation District
Williowbank Country Office
414 Holmes St.
Bellefonte, PA 16823
Phone: (814) 355-6817

Centre County 911
Emergency Communication & Addressing
420 Homes Street
Willowbank Building
Bellefonte, PA 16823
(814) 355-8109

Dept. Of Environmental Protection (DEP)
North Central Regional Office.
208 W. Third St.
Williamsport, PA 17701
Phone: (570) 327-3700 or 3445

Liberty Township
124 Hunter Run Road
Howard, PA 16841

Zoning Permit No.: _____
Date: _____

NOTE: PERMIT MUST BE DISPLAYED IN A CONSPICUOUS PLACE.

Start Date: _____

Completion Date: _____

TAX Parcel Number - _____

Site Location- _____

TYPE OF IMPROVEMENT

DESCRIBE WORK

1. _____ New Building
2. _____ Addition
3. _____ Alteration
4. _____ Repair or Replacement
5. _____ Demolition
6. _____ Change of Use
7. _____ Permit Extension
8. _____ Personal Use or _____ Business Use.

DECLARED COST

\$ _____

DIMENSIONS

Height (in feet). _____

Number of storis _____

Total square feet _____

TYPE OF SEWAGE DISPOSAL

Public or private company _____

Private (septic, tank, etc.) _____

Permit number: _____

TYPE OF WATER SUPPLY

Public or private company _____

Private (well) _____

IDENTIFICATION

Owner's Name: _____

Telephone no: _____

Current Mailing Address: _____

Project Mailing Address" _____

Contractor: _____

Architect/ Engineer: _____

AFFIDAVIT

I Hereby certify that I am the owner in fee or the authorized agent of the owner in fee of the property upon which the work authorized by the permit sought will be performed: All work will be performed in accordance with all applicable laws of the Commonwealth of Pennsylvania and ordinances of Liberty Township, Centre County.

Signature of owner or authorized agent. _____

Date: _____

Please attach:

1. A drawing describing the property outline.
2. Show property owners adjacent to your property.
3. Show position of each structure existing on property.
4. Show the new Structure or additions and note that set back from roads/water-ways/right of way.
5. It must be noted if you are near any ponds, creeks, rivers, streams or any other water sources.
6. Where necessary, you must submit architectural drawings with all pertinent information.

Should you have any questions concerning this application, please feel free to contact the Liberty Township zoning officer at (570) 962-2823

INSTRUCTIONS:

- 1. Include lot dimensions on diagram.
- 2. Include all existing structures, their dimensions and setback lines.
- 3. Show proposed structure: location, dimensions, and setback lines.

ZONING DISTRICT: _____*

SETBACKS*

LOT SQUARE FOOTAGE: _____*

REQUIRED PROVIDED

PERCENT COVERAGE: _____*

Front _____* _____

Rear _____* _____

Left side _____* _____

Right side _____* _____

PERMIT IS: APPROVED _____*

PERMIT NUMBER _____*

DENIED _____*

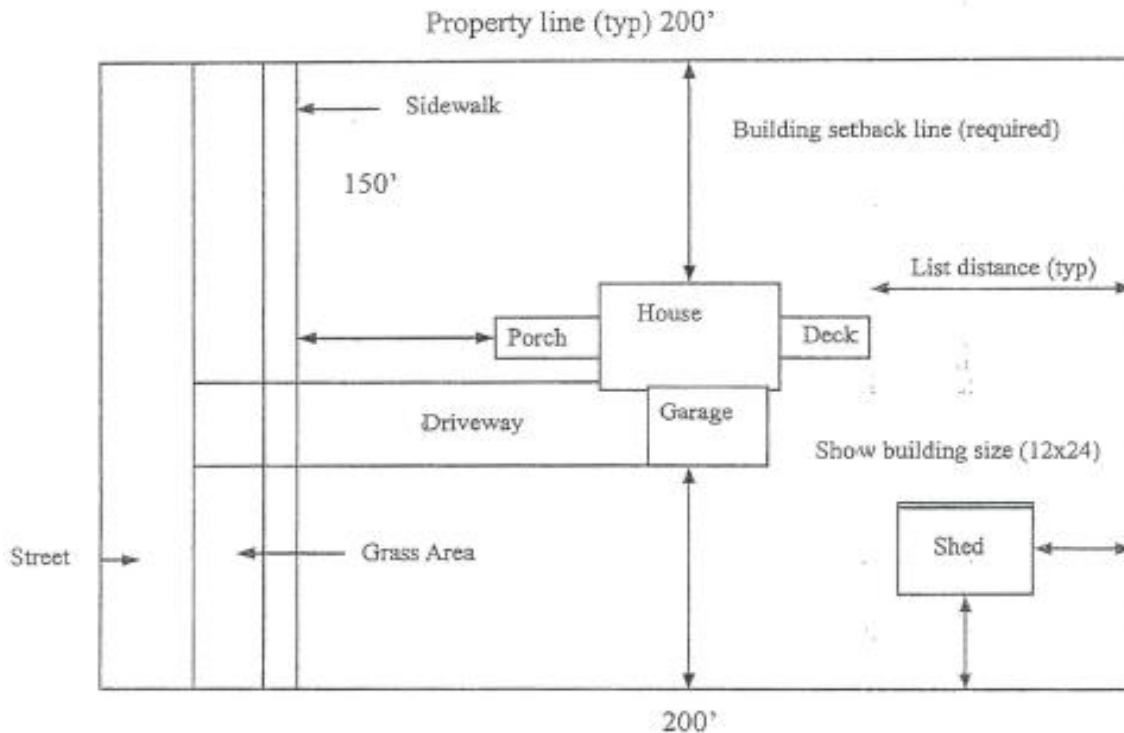
Please provide a sketch in the area below.
Show any existing roadway, home, driveway, sheds, etc. – then show proposed structure.
Show distances proposed structure will be placed within your property lines. (You may attach documents)

Zoning Officer NOTES:

DIAGRAM PAGE

Application Requirements

1. Complete application form.
2. Sketch plot plan – see plot below for example,
3. Road occupancy permit required if entrance is onto a township or state highway.
4. Pay all appropriate fees.



TYPICAL PLOT PLAN (example)

INSPECTIONS

1. Stakeout – this is to verify building location with plot plan.
2. Water and sewer connection – contact local authority.
3. Final inspection for Occupancy Permit – construction completed.
 - a) Interior finished.
 - b) Exterior finished.
 - c) Backfill and rough grading completed, mud-free driveway and house numbers posted.

Liberty Township

RESOLUTION # 10-07-97

A resolution establishing fees for the filling of applications, permits, and licenses for the Township Liberty.

WHEREAS, THE Board of Supervisors has adopted a codification, consolidation, consolidation, and revision of ordinances of the Township, and,

WHEREAS, it is the desire of the Board of Supervisors of Liberty Township to eliminate all filling fees permit fees, and license fees form the Code of Ordinances and enact them instead by resolution.

NOW, THEREFORE BE IT RESOLVED and it is hereby resolved by the board of Supervisors of the Township of Liberty that all fees are hereby fixed as follows:

FEE SCHEDULE

1. Zoning Permit

Value to \$1,000	\$15
Value to \$10,000	\$20
Value to \$50,000	\$40
Value to \$75,000	\$75
Over \$75,000	\$10 per \$10,000
Maximum Amount	\$1,000
2. Occupancy Permit

As described, No Charge required	\$0
Correction required	\$50
3. Zoning Hearing Board Fees

Special Exception Use (app fee)	\$200
Variance Hearing (payable in advance)	\$200
Challenge to validity or ordinance or	
Request for Interpretation Hearing	\$200

*Applicant Liable for Costs Over Application Fee

CHECKS MADE PAYABLE TO: Liberty Township Supervisors