

## **SUPERVISORS RE-ORGANIZATIONAL MEETING**

**MONDAY, JANUARY 5<sup>TH</sup>, 2026 AT 5:00 PM**

**Swearing in of any New Board Members.**

**Election of a temporary chairman and secretary.**

### **2026 Organization AGENDA**

#### **Call to Order**

Article VI, Section 602, of the Township Code requires all township boards of supervisors to meet on the first Monday of January to organize. However, if the legal New Year's holiday falls on the first Monday, the organizational meeting must be held the following day.

The Board's first meeting will be called to order by current Chairman, Jan 5, 2026 @ 5 pm.

#### **Pledge of Allegiance / Moment of Silence**

##### **1. Election of Officers**

- a. Election of Chair
- b. Election of Vice Chair

##### **2. Appointment of Elected Officials**

- a. Appointment of Supervisor- none
- b. Appointment of Auditor
- c. Appointment of Tax Collector

##### **3. Swearing in of Appointed Elected Officials**

##### **4. Bonus increase**

##### **5. Appointment of Township Officials**

- a. Appointment of Township Secretary/Treasurer/Open Records Officer
- b. Appointment of Sewer Secretary/Treasurer
- c. Appointment of Township Sewer Assistant
- d. Township Solicitor
- e. Township Engineer
- f. Zoning and Code Enforcement
- g. Zoning Building and Occupancy
- h. Township Sewer Enforcement Officer
- i. Alternate Township Sewer Enforcement Officer
- j. Emergency Management Coordinator

**6. Appointments to Board and Advisory Committees**

- a. Vacancy Supervisor
- b. Planning Commission Board
- c. Zoning Hearing Board

**7. Road Maintenance**

**8. Mileage Rate**

**9. Sewer License Fee**

**10. Establish Township Depositories**

**11. Establish Meeting Dates for 2026**

**12. Affirm Township Holidays**

**13. Elect delegates to and voting delegate to the PSATS Education Conference and Convention**

**14. Public Comment on Agenda Items Only!**

**15. Adjournment**

Attendance: Guy Poorman, Rob McGhee, Denny Bechel, Secretary Terry Aument

1. ELECTION OF OFFICERS

a. Election of Chair Meeting started at: 5:00 pm Monday, January 5, 2026

Rob McGhee made the motion to appoint Guy Poorman as Chair. Denny Bechdel seconded the motion. *Motion Carried.*

b. Election of Vice Chair

Denny Bechdel made the motion to appoint Rob McGhee as Vice - Chair. seconded the motion. *Motion Carried.*

2. APPOINTMENT OF ELECTED OFFICIALS

a. Supervisors- None

|                  | YEARS | EXPIRATION OF TERM |
|------------------|-------|--------------------|
| Guy Poorman      | 6     | 2026 - 2030        |
| Rob McGhee       | 6     | 2024 - 2029        |
| P. Denny Bechdel | 2     | 2021 - 2026        |

b. Auditors (Sewer Department Audit)

Elected Auditors are.

|                | YEARS   | EXPIRATION OF TERM |
|----------------|---------|--------------------|
| Lori Kershner  | 6 years | 2024 - 2030        |
| Alexis Mathews | 6 years | 2024.- 2030        |
|                |         |                    |

c. Tax Collector (Elected Tax Collector)

|               | YEARS   | EXPIRATION OF TERM |
|---------------|---------|--------------------|
| Erin Ammerman | 8 years | 2026 - 2034        |

3. SWEARING IN OF APPOINTED ELECTED OFFICIALS (None)

4. BONUS INCREASE \$80.00 increase requested it was denied by all.

5. APPOINTMENT OF TOWNSHIP OFFICIALS

a. Appointment of Township Secretary/Treasurer/Open Records Officer.

Rob McGhee made the motion to appoint Terry Aument as Township Secretary/Treasurer/ Open Records Officer and b. Assistant Sewer Secretary / Treasurer; Seconded by Guy Poorman *Motion Carried. (Denny Bechdel approved)*  
Compensation: \$ 22.00 hr. – \$20.60-2026 ( \$1.40 Raise )

Township Secretary / Treasurer bond set at \$500,000

Guy Poorman made motion; Seconded Rob McGhee *Motion Carried. (Denny Bechdel approved)*

**Signature:** The Secretary-Treasurer signature and a supervisor's signature shall be on all checks, (2) two signatures.

## h. Zoning Building and Occupancy

**Keystone Inspection Agency**, 248 N. Main Street, Ste. 1 | Pleasant Gap, PA, 16823.

Office: 814-359-3333, ReannaKeystone@outlook.com

**Inspection Fee Schedule effective January 1, 2026. Attached as Exhibit "C", FEE SCHEDULE**

\_\_\_\_\_ made a motion to appoint Keystone Inspection Agency, as Code Inspector.

Seconded by \_\_\_\_\_. Rates are attached as Exhibit "C".

**NO MOTION MADE**

**Will let residents choose their Inspection Officer.**

## i. Sewer Enforcement Officer

Jeff Kreger

\_\_\_\_\_ Rob McGhee made the motion to Appoint Jeff Kreger as Sewer Enforcement;

Seconded by Denny Bechdel. ***Motion Carried.***

**Township Permit Fees Attached as Exhibit "A"**

## j. Alternate Sewer Enforcement Officer

Justin T. Dashem / **Sean Kreger (NO LONGER SEO 01-14-2026)**

\_\_\_\_\_ Guy Poorman made the motion to Appoint Justin T. Dashem as Alternate Sewer Enforcement; Seconded by \_\_\_\_\_ Rob McGhee. ***Motion Carried.***

**Township Permit Fees Attached as Exhibit "A"**

## k. Emergency Management Coordinator – THIS HAS TO GO TO HARRISBURG -

\_\_\_\_\_ made the motion to appoint \_\_\_\_\_ as Emergency Management Co-Ordinator; Seconded by \_\_\_\_\_. ***Motion Carried.***

## 6. APPOINTMENT TO BOARD AND ADVISORY COMMITTEES

### a. VACANT SUPERVISOR

|               | YEARS  | EXPIRATION OF TERM |
|---------------|--------|--------------------|
| Scott Bechdel | 1 year | January 5, 2027    |
|               |        |                    |

Denny Bechdel made a motion to appoint Scott Bechdel as Vacant Supervisor for a 1-year term; Seconded by: Rob McGhee. ***Motion Carried.***

**b. Planning Commission Board**

|                                               | YEARS   | EXPIRATION OF TERM |
|-----------------------------------------------|---------|--------------------|
| Scott Bechdel, Chair                          | 4 years | January 4, 2029    |
| <b>VACANT</b>                                 |         |                    |
| Terry Aument, Secretary                       | 3 years | January 4, 2029    |
| Guy Poorman                                   | 3 years | January 4, 2029    |
| Mike Aument                                   | 3 years | January 4, 2029    |
| <b>Ed Venziano/ offered after Twp meeting</b> | 4 years | January 4, 2030    |
| <b>Tim Luben</b>                              | 4 years | January 4, 2030    |

**Robe McGhee** made a motion to reappoint Planning Commission Board list above. as Planning Commission Board for a 4-year term; Seconded by Denny Bechdel. ***Motion Carried.***

**c. Zoning Hearing Board –**

|               | YEARS | EXPIRATION OF TERM |
|---------------|-------|--------------------|
|               | years | NONE               |
|               | years |                    |
| <b>VACANT</b> |       |                    |

**7. Road Maintenance** – Suggested 3 % raise, for the cost of living.

**Rob McGhee** made a motion to appoint the following Road Crew. Second, by Denny Bechdel  
***Motion Carried.***

Willie Biddle, Roadmaster /Sewer Operator, compensation of \$22.66/ hr. - \$ 23.34

Joseph Bathurst, Labor /Sewer Operator, compensation of \$ 19.31 / hr. - \$ 20.31

**8. Mileage Reimbursement for 2026:**

Liberty Township shall reimburse mileage at the rate approved by the Federal Government, (0.73).

Rob McGhee made motion; Seconded Denny Bechdel. ***Motion Carried.***

**9. Renewal of Sewer License Usage**

Denny Bechdel made the motion to continue to pay Guy Poorman a monthly fee of **\$200** for the usage of his Sewer License; Seconded Rob McGhee. ***Motion Carried.***

***Guy Poorman abstained from voting (Signed conflict of Interest form attached)***

## **10. DESIGNATING THE OFFICIAL DEPOSITORIES & SIGNATURES ON BANK ACCOUNTS**

**BE IT RESOLVED** by Liberty Township Supervisors that the following banks are hereby designated as depositories for funds for Liberty Township for 2026 and checking accounts as indicated, shall be maintained as follows:

### **First National Bank**

General Funds Account  
Tax Account  
Street Light Account  
Bailey Parcel Account

Liquid Fuels Account  
Gas Account  
Fire Account  
Repine Parcel Account

### **Northwest Bank**

### **First National Bank**

Liberty Township Sewer Dept.

**BE IT FURTHER RESOLVED** that all checks against the foregoing accounts shall bear the signatures of two approved signers. (Treasurer & Supervisor)

## **11. ESTABLISHING 2026 MEETING DATES**

**BE IT RESOLVED** that all 2026 Regular Meetings of the Liberty Township be held on the first Tuesday of every month at the Municipal Building, 124 Hunter Run Road, Howard, PA 16841 at 6:30 p.m. with the Sewer Department meeting at 7 p.m., immediately following the township meeting.

January 6  
February 3  
March 3  
April 7

May 12  
June 2  
July 7  
August 4

September 1  
October 6  
November 10  
December 1

### **January 6, 2027 (Monday) Reorganizational Meeting (5:00 PM)**

**BE IT RESOLVED** that all Executive Session meetings of Liberty Township will be held at the Municipal Building, on the last Wednesday of every month.

### **EXECUTIVE MEETINGS SCHEDULED AS NEEDED**

## **12. ADOPTING 2026 HOLIDAY SCHEDULE**

**BE IT RESOLVED** Township Supervisors of Liberty Township that the 2025 Holiday schedule be adopted as follows:

New Year's Day  
Good Friday  
Fourth of July

Labor Day  
Veterans Day  
1<sup>st</sup> Day of Deer

Thanksgiving  
Christmas  
Memorial Day

**Rob McGhee** made a motion to accept the Holiday Schedule; Seconded by

**Guy Poorman** . ***Motion Carried. Denny approved***

### 13. PSATS CONFERENCE

Any Employee shall be certified to attend the PSATS Annual Educational Conference and Trade Show in Hershey, PA from April 19-22, 2026. Liberty Township shall provide expense reimbursement for attending the convention as provided by the Second-Class Township code including lodging, registration fees, mileage, and meal allowance.

PSATS voting Delegate Guy Poorman motioned; Seconded Robert McGhee

### 14. PUBLIC COMMENTS (ON AGENDA ITEMS ONLY)

Denny Bechdel made the motion that all Supervisors agree to all motions Adopted at the Organizational Meeting held **Monday, January 5, 2026**; Seconded by Guy Poorman.

### 15. ADJOURNMENT

Denny Bechdel made the motion to Adjourn at 5:30 pm. Seconded by Rob McGhee. ***Motion Carried***

Monthly meeting is January 6, 2026, at 6:30 pm, Sewer Department meeting following immediately afterwards.